

KINDERGARTEN 101

Columbia Elementary School

COMING TO SCHOOL

- Your child can come to school on the bus, in a car through the car line, or as a walker.
- The morning car line drop off is at the back of the school. You will use the South Entrance to Columbia. You **cannot** drop your child off in the front parking lot.

LUNCH

- Lunch numbers are the last 5 digits of the student's password.
- Students need to be able to open lunch items independently.
Please practice.
- We will let you know when visitors are welcome to join us. At this time, we will focus on learning lunch procedures and routines without distractions.

SNACK

- Please pack snack separate from lunch.
- Pack your child's snack in a container or bag.
- Please send one healthy snack and water daily for your child.
- Students need to be able to open snack items independently.
Please practice.

We recommend water bottles that snap open and close like the ones shown in the picture.

Always double check that it is closed tight before sending it in your child's backpack.

Please label the water bottle with your child's name.



DAILY REST TIME

- We will have rest time daily.
- If you are sending a blanket, it must be attached to the rest mat.
- We will send rest mats home on Friday to be washed. Please return each Monday with your child.

AFTERNOON TRANSPORTATION

- Color coded transportation tags will be given the first day. Please leave these attached to their backpacks.
- A Kindergarten teacher will escort the students to the proper spot each day.
- Each child receives a car line number. Please work to have your child memorize his/her car line number. The carline tag will have your child's teacher's name and their classroom number. Every time your child is a car rider, you need this number on the driver's side dashboard.

EXAMPLE OF CAR LINE NUMBER ON YOUR DASH



DISMISSAL

CAR RIDERS

- Students will listen for memorized car line number.
- Students will enter the vehicle from the passenger side. Parents need to stay in the car.

BUS RIDERS

- Students need to know their bus shape and bus driver's name.

VAN RIDERS

- Students need to know the name of the van.

WALKERS

- Students need to know if they are a “front” or “back” door walker. Please work on memorizing address.

EXTENDED DAY

- Columbia offers the best after school care program in Madison.
- Extended Day closes at 6:00.
- Please visit the Extended Day table before you leave for information and to register.

TRANSPORTATION CHANGES

- It is best for children to have a consistent transportation schedule.
- If a transportation change is necessary, you need to email no later than 2:00. You will not email your child's teacher. Please use following email address:

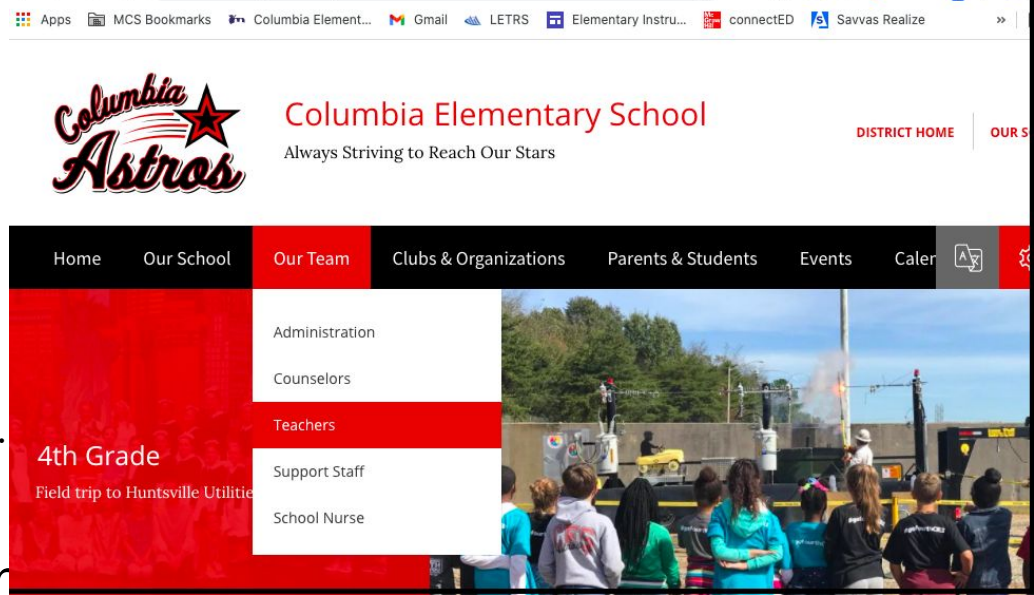
cesattendance@madisoncity.k12.al.us

KEEPING IN TOUCH

→ Daily Folder
◆ Please check and empty your child's daily folder **each afternoon.**

→ Please check our classroom website.
◆ Go to ces.madisoncity.k12.al.us
◆ Hover over on "Our Team" Click on "Teachers" - Click on the teacher's name

→ Please sign up to receive text messages.
◆ The information needed to do this will be in the Folder of Important Papers.



The screenshot shows the top portion of the Columbia Elementary School website. At the top left is the school logo, which features the text "Columbia" in a script font above a red star with horizontal lines, and "Astros" in a larger, bold script font below it. To the right of the logo is the school name "Columbia Elementary School" in a red sans-serif font, with the tagline "Always Striving to Reach Our Stars" underneath. Further right are links for "DISTRICT HOME" and "OUR S...". Below the header is a dark navigation bar with white text for "Home", "Our School", "Our Team", "Clubs & Organizations", "Parents & Students", "Events", and "Calen...". The "Our Team" link is highlighted in red. A white dropdown menu is open under "Our Team", listing "Administration", "Counselors", "Teachers" (which is highlighted in red), "Support Staff", and "School Nurse". Below the navigation bar is a large red banner with white text that reads "4th Grade" and "Field trip to Huntsville Utilitie...". To the right of the banner is a photograph of a group of children sitting on a bench, looking towards a field where a yellow tractor is visible.

COLUMBIA'S PHONE NUMBER

- Please add Columbia Elementary School's phone number to the contacts in your phone. Columbia's phone number is 256-430-2751.
- When someone from Columbia calls, please answer. It could be the nurse, the front office, the lunchroom or your child's teacher.
- If you miss a call from Columbia, please listen to the voicemail **before** returning the call so you know who to ask to speak to.

MONEY

- Label the destination for all money sent to the school.
- Send money in envelope or sandwich bag.
- Checks must have Drivers License #

DRESS CODE

- Socks and tennis shoes are required each day.
- **Shoes with velcro** are highly recommended.
- Skirts need shorts or leggings underneath.
- Wear practical clothing for Kindergarten.

CHANGE OF CLOTHES

Please place these items in a gallon bag:

Shirt

Pants

Underwear

Socks

Plastic bag



A/B SCHEDULE

- Girls only will come on Wednesday, August 4th.
- Boys only will come on Thursday, August 5th.
- Beginning Friday, August 6th, all students will begin the regular school schedule.



Thank you for entrusting your
children to us.

We promise to cherish each
one of them and teach them to love
coming to school!